



## HARYANA STATE RURAL LIVELIHOODS MISSION

Akshay Urja Bhawan, 2<sup>nd</sup> Floor, Sector-17, Panchkula.

[www.hsrlm.gov.in](http://www.hsrlm.gov.in)

The Government of Haryana has set up a society, namely, Haryana State Rural Livelihoods Mission (HSRLM) for implementing the National Rural Livelihoods Mission (NRLM) and Deen Dayal Upadhyay- Gramin Kaushalya Yojna (DDU-GKY) across the State under the flagship scheme of Govt. of India, namely: DAY-NRLM.

HSRLM seeks committed and enthusiastic professionals to play a leading role to serve the Mission and support field teams in achieving project outcomes. The positions offered are:

Sr. No.	Name of the Position	No. of Positions	Place of Positioning
1.	State Programme Manager (Inspection, Quality Assurance and Branding)	1	At SMMU/ HQ
2.	State Programme Manager (Alumni, Migration, Placement and Retention Tracking)	1	At SMMU/ HQ
3.	District Programme Managers	Total- 05 (Gen-04, SC-01)	District HQ
4.	District Functional Manager (Livelihoods)	Total- 11 (Gen-08, SC-02, BCA-01)	District HQ
5.	District Functional Manager (DDU-GKY)	Total- 11 (Gen-08, SC-02, BCA-01)	District HQ
6.	District Functional Manager (Financial Inclusion)	Total- 07 (Gen-06, SC-01)	District HQ
7.	Block Programme Managers	Total- 49 (Gen-30, SC-09, BCA-05, BCB-02, ESMG-03)	Block Offices
8.	Accountant	Total- 09 (Gen-05, SC-01, BCA-01, BCB-01, ESMG-01)	District Offices
9.	Block Cluster Coordinator	Total- 71 (Gen-34, SC-14, BCA-11, BCB-07, ESMG-05 )	Block Offices
10.	Data Entry Operator	Total- 54 (Gen-26, SC-10, BCA-08, BCB-06, ESMG-04)	State/District/Block Offices

- Online applications are invited for recruitment of above categories of positions using the website <http://www.hsrlmonline.in/> from the date of publication in the newspaper to 25<sup>th</sup> January, 2018, thereafter website link will be disabled. No offline application or copy of downloaded application form will be accepted by the office. Qualification/ eligibility conditions including experience etc. will be determined with regard to cut off date i.e. 31-12-2017. A candidate who does not fulfill the requisite qualification/ eligibility condition on cut- off date i.e. 31-12-2017 need not apply. No confidential result qua minimum qualification will be entertained.

- **Duration:** All positions are offered on a contract basis for one year, renewable further based on performance as prescribed under HR Manual. The selected candidates will be on probation for three months initially which can be extended upto six months. At the end of six months, work performance and conduct will be reviewed for further continuance of the engagement agreement for the remaining period of the agreement.

- **Reservation:** Reservation Policy of the State Government will apply. Benefit of reservation policy is available only for **domicile of Haryana State**.

- **Relaxation of Age:**

- Relaxation in upper age limit will be given as per Haryana Govt. instructions in the case of Scheduled Caste (SC), Backward Class (A) & Backward Class (B) to applicants under these categories of **Haryana domicile only**.
- For Ex-servicemen candidates, relaxation will be given as is permissible under Govt. instructions and to such applicants of **Haryana domicile only**.
- Relaxation in upper age limit in respect of widow, judicially separated woman, legally divorced women will be five (5) years in the light of Government Instructions. This relaxation will be available to the women of **Haryana domicile only**.
- No relaxation in upper age limit will be allowed beyond 55 years of age, esp. where the max. age limit prescribed is 55 years.
- It is clarified that experience in the area of Rural Development will mean and imply that the applicant was actively involved in the community based development activities in rural area as a part of his job-profile. Mere empanelment is not enough and experience will be considered only when the applicant must have actually worked/ rendered services in the above said area of Rural Development.
- Experience under NRLM will be treated as experience in Rural Development area.

- **Fee Details:**

(Rs. INR)

Sr. No.	Category of Post	General		SCs		BCs	
		Male	Female	Male	Female	Male	Female
1.	State Programme Manager	1000	500	500	250	750	375
2.	District Programme Manager	1000	500	500	250	750	375
3.	District Functional Manager	1000	500	500	250	750	375

4.	Block Programme Manager	1000	500	500	250	750	375
5.	Accountant	500	250	250	125	350	175
6.	Block Cluster Coordinator	200	100	100	50	150	75
7.	Data Entry Operator	200	100	100	50	150	75

- **Note- No Fee will be charged from Ex-Servicemen.**
- The candidates have to pay the above amount of fee for general category and SC/BC candidates of Haryana State **online through Credit/Debit Card of any bank** after the submission of the application.
- **How to Apply:**
  1. Please read the instructions and procedures carefully before you start filling the online application form.
  2. The candidate must have an email id or a valid mobile number for applying online for the various posts.
  3. **The candidates have to apply only 'ONLINE' on the web-site <http://www.hsrlmonline.in/> from the date of publication in the newspaper to 25<sup>th</sup> January, 2018 (upto 5:00 PM).** After submitting the basic details, a registration number and password will be generated. Once the registration number is allotted to the applying candidate, he/she should take a printout of submitted form for future reference. This allotted registration number will be used as an identification slip at the time of written test/verification of documents, if called for. **Candidates must not send any application /documents by post unless called for by the HSRLM.**
  4. The allotted registration number is printed on the form containing the details. Registration number and Password is sent on the registered Email ID and Mobile number. The candidates are advised to note their registration number and password immediately after it is generated by the system and keep with him/her confidentially. This should not be shared with anybody. Haryana State Rural Livelihood Mission, Haryana shall not liable for any caused by anyone using the registration number and password shared by the candidate.
  5. The hard copy of application form along with all documents must be brought for verification/ scrutiny, if called for.
  6. Candidates are advised to fill their application form carefully such as Name, Father's/ Mother's Name, Date of Birth and Category, Qualification, obtained marks, passing year, photo and signature, fee etc. After final submission of application form, no change will be allowed. Candidate will be responsible for any mistake in the data of application form and fees paid by him/her. No correspondence will be entertained in this regard.
  7. All original certificates/ documents/ testimonials of educational qualifications, experience and other documents mentioned in the online applications, one set of self -attested copies of all these certificates and printed copy of online application form alongwith latest stamp size photograph duly attested by a gazetted officer and pasted on the application form alongwith date on photograph must be brought at the time of Interview.
  8. Online applications so uploaded will be scrutinized by a Screening Committee comprising officers of HSRLM. After scrutiny, the list of ineligible candidates will uploaded on the website of HSRLM and no separate communication will be sent to such applicants having found ineligible nor any further correspondence will be entertained in this regard.

- **Likely causes of rejection of Applications:-**

- a. More than one application form for a particular category
- b. Application is incomplete and not online.
- c. Full fee, if not deposited in the manner prescribed.
- d. No qualification as prescribed in advertisement.
- e. Applicant does not possess the requisite academic qualification on cutoff date i.e. 31-12-2017.
- f. Candidate is underage/ overage on the cutoff date i.e. 31-12-2017.
- g. Variation in data of online application form and in original documents when brought for verification.
- h. Lack of essential qualification as prescribed in the advertisement.

**Note- *The above list is indicative and not exhaustive.***

- After screening of the applications, candidates found eligible by the Scrutiny Committee on the basis of eligibility criteria will only be called for the written examination which would be online computer based test or offline to be decided by HSRLM for different positions. The list of eligible candidates after scrutiny will be uploaded on the website of HSRLM i.e. [www.hsrlm.gov.in](http://www.hsrlm.gov.in). **The date, time and venue of the online test will be uploaded on the website and no separate notice will be given thereof. The decision of the Selection Committee/ HSRLM in all matters relating to acceptance or rejection of an application, eligibility/ suitability of the candidates, mode of, and criteria for selection etc. will be final and binding on the candidates.** No inquiry or correspondence will be entertained in this regard. HSRLM reserves the right to increase or decrease the number of vacancies on administrative grounds. The candidates shall be bound by all the instructions issued from time to time.
- On the basis of the written exam, candidates approx. not more than five times the no. of positions will be called for the Village Immersion-cum-Induction as a part of the selection process to test the candidates adaptability to village situations in the light of HR Manual. After the above test, the candidates will also give their presentations and written reports, if so required.
- After the Village Immersion-cum-Induction test of the candidates, Interview will be held by the Interview Panel.
- A written examination/ test will be conducted as a part of the selection process for each category of position. However, no written exam may be conducted, if sufficient no. of applicants are not available. The qualifying/ pass marks will be prescribed by the selection committee or panel/ competent authority.
- On the basis of written exam and on merit candidates not more than five times the no. of positions will be called for next stage of selection/ recruitment process.

- A candidate will have to pass and qualify every test/ exam as well as Interview separately and independently by obtaining prescribed minimum qualifying/ pass marks. If a candidate fails in any of the test or Interview, he will be declared as fail.
- After selection, the appointments will be made in phases in staggered manner, like some of the selected candidates will be given appointments immediately and the others may be given appointments in the subsequent months.
- No TA/DA will be given for attending the selection process.
- For any queries contact on 0172-2587590.
- **Details of Educational Qualification, Experience etc.:- Please visit Website ‘[www.hsrlm.gov.in](http://www.hsrlm.gov.in)’ for seeing the details regarding Age, Educational Qualification, Experience, Job –Profile etc.**

**LAST DATE OF SUBMITTING ONLINE APPLICATION IS 25<sup>th</sup> JANUARY, 2018, 05:00 P.M.**

Chief Executive Officer,  
HSRLM, Panchkula

