

**Indira Gandhi University
Meerpur-Rewari**



**इंदिरा गांधी विश्वविद्यालय
मीरपुर-रेवाड़ी**

(A State University Established under Haryana Act No. 29 of 2013)
Recognized u/s 2(f) of UGC Act, 1956

ADVT. NO. 04/2020

Online applications are invited from eligible candidates for the posts of Assistant Director Youth Welfare (UR-01), Supervisor Youth Welfare (UR-01) and XEN (Civil) - (UR-01) as per 7th CPC. The detailed information/instructions/eligibility criteria/age/application fee/ specializations etc. are available on the University website www.igu.ac.in. **The last date of submission of online application form is 07.04.2020.** The Hard copy of online submitted application form alongwith photocopies of required certificates and documents should reach “The Registrar, Indira Gandhi University, Meerpur, Rewari latest by 17.04.2020 (5:00 p.m.). The candidates are also requested to visit the University Website regularly for updates/corrigendum/amendment/interview etc, if any, with respect to above advertisement.

REGISTRAR



INDIRA GANDHI UNIVERSITY

Meerpur, Rewari (Haryana)

ate University Established under Haryana Act No. 29 of 2013)
Recognized u/s 2(f) of UGC Act, 1956

ADVT. NO. 04/2020

Online applications are invited from eligible candidates for the following non-teaching posts as per 7th CPC. The detailed information/instructions/eligibility criteria/age/application fee/specializations are available on the University website www.igu.ac.in. The last date of submission of online application form is **07.04.2020**. The Hard copy of online submitted application form alongwith photocopies of required certificates and documents should reach “The Registrar, Indira Gandhi University, Meerpur, Rewari **latest by 17.04.2020 (5:00 p.m.)**.” The candidates are also requested to visit the University website regularly for updates/corrigendum/amendment/interview etc, if any, with respect to above advertisement.

DETAIL OF NON-TEACHING POSTS

S.No.	Name of Posts	No. of Posts	Category	Pay Scale (s)
1	Assistant Director Youth Welfare	01	UR	As per 7 th CPC
2	Supervisor Youth Welfare	01	UR	As per 7 th CPC
3.	XEN (Civil)	01	UR	As per 7 th CPC

Abbreviations: UR: Unreserved

NOTE:

- 1. Number of posts advertised may increase or decrease, including complete withdrawal without assigning any reason.**
- 2. Age 18 years to 50 years as on closing date of online Application form:**

REGISTRAR

Indira Gandhi University, Meerpur, Rewari

General Instructions and Terms & Conditions

1. Details of qualifications prescribed for Assistant Director Youth Welfare, Supervisor Youth Welfare and XEN (Civil) are given at **Annexure- A** and selection criteria for the said posts are given at **Annexure-B**.
2. Incomplete applications and those received after due date on any account, including postal delay, or/and without the prescribed fee, shall summarily be rejected.
3. The number of posts may increase or decrease, depending on requirement and availability. Any of the posts here advertised may be withdrawn at any time without assigning any reason.
4. Instructions for filling up online application form are available on university website.
5. It is mandatory that for the candidate to upload and enclose the proof of his/her publication work, they are refereed/peer reviewed/ UGC listed/ CARE listed/ Scopus listed. The impact factor of Thomson Router will be considered with documentary proof
6. Application Processing Fee as under can be paid online (Net Banking/Credit Card/ Debit Card) through University website as per the above schedule:

Sr. No.	Category	Fee Details in INR
1.	General Category (Male of Haryana & other States/ Female of other than Haryana State/Male & Female of Reserved category of other than Haryana State)	Rs. 2000
2.	Female of General Category of Haryana State Only	Rs. 1000

Note:

- (i) Fee once deposited against an application form is neither transferable non-refundable/ adjustable.
 - (ii) Candidates applying for multiple posts will be required to pay separate fee against each post code if these posts have separate post codes.
 - (iii) The fee will be accepted only through online mode link given in the online Application Form on the University Website i.e. www.igu.ac.in
7. Only candidates found eligible by the Screening Committee will be called for interview. *Those declared* ineligible will not be informed of their status being as such. Candidates are thus advised to make sure before applying that they are indeed eligible for a given post both in terms of minimum eligibility conditions and the required specialization as applicable for the post.
 8. The University reserves the right to shortlist candidates on the basis of objective criteria.

9. **Screening test can be conducted to shortlist the candidates, if required.**

10. Canvassing in any form may lead to cancellation of candidature.

11. The candidate(s), who are in employment in Universities/ Govt./Semi. Govt./Public undertakings should send their applications through proper channel. However, candidates are advised to submit the advance copy of the application form on or before the last date or submit "No Objection Certificate" from their employer at the time of interview.

12. The prescribed essential qualifications do not entitle a candidate to be called for interview. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/ suitability of the candidates, or the criteria for selection, etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

13. No TA/DA shall be paid to the candidates for attending the written test/interview etc.

14. The selection committee may decide its own method of evaluating the domain knowledge/ performance of the candidates in interview.

15. Concealment of facts or supply of wrong information will result in cancellation of candidature at any stage in addition to legal action.

16. Only relevant Teaching/Research Experience of UG/PG teaching in recognized Universities/Colleges/Research Organizations after acquiring the eligibility qualifications shall be considered.

17. The hard copy of the online application form along with self-attested copies of required relevant documents uploaded on website must be submitted in stipulated time in the office of **REGISTRAR, INDIRA GANDHI UNIVERSITY, MEERPUR, REWARI - 122502**. Candidate should append complete copies of research papers published.

18. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate(s).

19. In case of any dispute(s), any suit, or legal proceeding against the University, the territorial jurisdiction shall be restricted to the Courts in Haryana at District Court Rewari OR Punjab & Haryana High Court, Chandigarh.

20. The candidates claiming the marks for Ph.D. degree are required to submit the following documents in original at the time of interview:

- (i) The candidates who were registered for Ph.D. programme prior to July 11, 2009 and have been awarded degree, are required to produce a certificate for fulfillment of the conditions to be issued by the Vice-Chancellor/Pro-Vice-Chancellor /Dean, Academic Affairs / Dean (University instructions) of the concerned Universities.

- (ii) The candidates who were registered for Ph.D. programme on or after July 11, 2009 are required to produce a certificate for fulfillment of the provisions of the UGC (minimum standards and procedure for award of Ph.D. degree) Regulations, 2009 to be issued by the Vice-Chancellor /Pro-Vice-Chancellor/ Dean, Academic Affairs/ Dean (University instructions) of the concerned Universities.

Note: These Certificates about fulfilling the required conditions and issued by the concerned University authority are mandatory

21. The following categories of persons shall not be eligible to apply for any position in the University:

- (a) Who has been convicted by any Court of Law or any criminal proceedings are pending against him.
- (b) Who has entered into or contracted a marriage with a person having a living spouse. Provided that the Competent Authority or the University may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the operation of these rules and
- (c) Any other category of person disqualified for appointment by Govt. of Haryana/ Indira Gandhi University, Meerpur, Rewari.

REGISTRAR

Annexure-A**Advertisement No. 04/2020****QUALIFICATION/ELIGIBILITY CONDITIONS**

Sr. No.	Name of the Post	Qualifications
1.	Assistant Director Youth Welfare	(i) Good Academic Record with at least 55% marks in Master's Degree from a recognized Indian University or an equivalent grade in a point scale wherever grading system is followed or an equivalent Degree from an Accredited Foreign University. (ii) At least ten years of teaching experience in the pay scale of Assistant Professor on regular basis (iii) Aptitude and experience in organizing the Youth Welfare and Cultural Activities in the Educational Institution and capacity to build Youth Leadership and arranging Social Camps. (iv) Knowledge of Hindi/Sanskrit up to Matric/10 th Standard.
2.	Supervisor Youth Welfare	(i) Master's Degree with at least 55% marks or its equivalent grade of "B" in UGC grade from a recognized Institution /university or an equivalent grade in a point scale wherever grading system is followed. (ii) At least five years of experience as Assistant Registrar or an equivalent post. (iii) Should have good knowledge of working on computer (iv) Knowledge of Hindi/Sanskrit up to Matric/10 th Standard.
3	XEN	(i) B.Tech./BE in Civil Engineering with at least 60% marks from a recognized university approved by AICTE. (ii) 10 years' experience as SDO/Assistant Engineer in a UGC recognized University/ Institutions/ Govt./Aided/affiliated Colleges/ Public Sector Undertakings. (iii) The candidate should have fair knowledge of working on Computers with Proficiency in MS Office. (iv) Hindi/Sanskrit upto Matric standard.

Selection Criteria for the post of Assistant Director Youth Welfare

(A) Academic Record	50 marks
(i) Matric	
80% and above	7 marks
60% and above	5 marks
55% and above 10%	2 marks
(ii) Graduation	
80% and above	10 marks
60% and above	8 marks
55% and above 10%	5 marks
(iii) Post Graduation	
80% and above	8 marks
60% and above	2 marks
(iv) Ph. D	15 marks
(v) Research Publications(2 Marks per Publication)	10 marks
(B) Teaching /Post Doctoral Experience (2 Marks per Year) (After Qualifying Ten Years Experience).	10 marks
(C) Seminar or Workshop Attended (1 Mark each)	4 marks
(D) Organization of Cultural Functions, Youth festivals, YRC, etc. (2 Marks per event).	6 marks
(E) Domain Knowledge	10 marks
(F) Interview	20 marks

Selection Criteria for the post of Supervisor Youth Welfare

(A) Academic Record	30 marks
(i) 10 th	
80% and above	6 marks
60% and above	3 marks
55% and above 10%	2 marks
(ii) 12 th	
80% and above	6 marks
60% and above	3 marks
55% and above 10%	2 marks
(ii) Graduation	
80% and above	10 marks
60% and above	8 marks
55% and above 10%	5 marks
(iii) Post Graduation	
80% and above	8 marks
60% and above	5 marks
55% and above 10%	2 marks
(B) Experience (University/Govt./ Semi Govt./ Professional Institutions) (2 marks per year) (After Qualifying Five Year of Experience)	10 marks
(C) Domain Knowledge	20 marks
(D) Interview	20 marks
	Total 80 marks

Selection Criteria for the post of XEN

Sr. No.	Particulars	Marks	Maximum Marks
1.	Academic Record (i) Basic Qualification upto 60% marks (ii) Above 60%	Nil ½ marks for each %	20 marks
	Higher Qualification PG Degree in Structures /Structural/Civil Engineering		10 Marks
2.	Experience: (i) Upto 10 years' experience as Assistant Executive Engineer (ii) Above 10 years' experience	Nil 1 Mark for each six months	20Marks
3.	Additional Work Experience (i) Working on 3D Structural Analysis and Design Software (STAAD. Pro.) (ii) Working on design of steel, concrete, timber, glass, membrane and tensile structural using RFEM (3D FEA Structural design) (iii) Working on software like Auto CAD/3D Max		10 Marks 10 Marks 10 Marks
4.	Domain Knowledge		10 Marks
5.	Interview		10 Marks