

DISTRICT HEALTH & FAMILY WELFARE SOCIETY, JIND

Advertisement

Advt. No. NHM-3/2022-23/560

Dated 26.07.2022

Applications are invited from the desirous and eligible candidates to be engaged on purely contract basis under NHM District Health & Family Welfare Society, Jind for the FY 2022-23 initially upto 31.03.2023. Strictly on performance basis and subject to further administrative approval. The application form complete in all respects along with requisite signed documents should reach or be submitted in the office of National Health Mission O/o Civil Surgeon Jind on or before 05.08.2022 at 03:00 PM positively.

Sr. No	Name of post & Program	No. of post and Category	Age limit	Honorarium (Per month) consolidated	Essential Qualifications	Date of Written Test/ Proficiency Test/ any other test prescribed/ Computer skill test/ document verification/ Interview
1.	Fleet Manager (Referral Transport)	Total=01 UR	18-42 years	Entry level Pay Rs 12500/-(PB=9300-34800 GP-3200)	(i) MBA with computer knowledge (Should be able to work on MS Word, MS Excel, and MS PowerPoint) (ii) Hindi/Sanskrit up to Matric. (iii) One year post qualification experience	08.08.2022

Important Instructions:

1. The desirous candidates who meet the requisite qualification, experience and age criteria may apply on the Application form available on the website- www.nrhmharyana.gov.in
2. Only prescribed application form duly completed in all respects (including full particulars, complete postal address with pin code, contact number & e mail address clearly mentioned) along with two recent coloured passport size photographs, self-attested copies of Educational Qualifications, Relevant Experience Certificate/Documents (Govt./Semi Govt.) and Residence Proof should reach/be submitted in the respective office of NHM o/o Civil Surgeon, Jind, Haryana by 05.08.2022 up to 3:00 PM positively. The applications will be accepted only in working hours of office i.e between 9:00 AM to 3.00 PM (Saturday/Sunday & on holiday office will be closed).
3. Applications received by any means after 3:00 PM on 05.08.2022 will be rejected.
4. For any type of information such as short listed candidate list/notices/result must visit on the website- www.nrhmharyana.gov.in
5. Selection Committee/Appointing Authority will not be responsible for any postal delays in delivery of applications.
6. Number of posts can be increased/ decreased or can be completely withdrawn without prior information or corrigendum as per the decision of chairman District Health & Family Welfare Society, Jind.
7. Haryana Govt. Reservation policy will be followed. In case no suitable candidate is found then the post can be filled from parent category as per guideline of Chief secretary Govt. of Haryana.
8. Original Documents in support of academic qualification and work experience etc. shall be required to be produced at the time of the interview
9. The recruitment will be strictly area specific for district Jind only.
10. Selection Committee / Chairman has right to reject any application if found improper, ineligible or having misleading/false information.
11. The candidature of the candidate will be purely provisional and will be subject to screening test/computer skill test/interview /joining duty. If it is found that the candidate does not fulfill any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract will be terminated immediately.
12. Screening test/Proficiency test & Computer test will be conducted at the office of Civil Surgeon Jind. Those candidates who are unable to get atleast 40% marks in screening test/ proficiency & computer test shall not be shortlisted for interview/document verification.
13. No separate letter will be sent for tests (screening test, computer skill test) and interview.
14. No. TA/DA will be paid for appearing in tests (screening test, computer skill test) and interview etc.
15. In case of unsatisfactory performance and conduct the services shall be terminated immediately.
16. Any additional work under District Health & Family Welfare Society, Jind can be assigned by the appointing authority.
17. No court case/Police inquiry/FIR should be pending.
18. He/She should not be convicted by court.
19. All disputes are subject to Jind Jurisdiction only.
20. Dispute if any, Shall be decided by the sole arbitrator of the District Health & Family Welfare Society, Jind and Jind Courts and their decision shall be final.
21. For any query and clarification, candidates may visit Civil Surgeon office in the premises of Civil Hospital Jind on any working day from 09:00 AM to 05:00 PM
22. District authorities has right to reject any application if found incomplete or having cuttings or misleading information.
23. Any information provided by the applicants if found false or misleading at any stage of recruitment as well as after recruitment, the contract of such candidates will be terminated without giving any notice further notice and appropriate action including FIR, court case etc. will be initiated against them
24. In case of unsatisfactory performance and conduct the services shall be terminated.

25. Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/she has been engaged for project financed by Government of India having specific tenure.
26. After completion of 5 years satisfactory services pay band will be given.
27. Vide letter no 1/752/NHM/A4/2014/97391-429 dated 11.03.2019 O/o MD NHM Haryana, "There is no provision to allow private practice after duty times or on holiday to staff recruited under NHM"

MD NHM letter no. NHM/Admin/HRC-1/2021-22/7591-7620 dated 20.09.2021 NHM selection criteria as follow:-

Modified Selection Criteria for the recruitment at District					
Sr. No	Components	Modified Weightage			
		Grade pay 4200-5400	Grade pay 4000	Grade pay 1900-1650	MOs & Specialists
1	Basic Qualification	25	30	60	50
2	Additional qualification such as higher degree in the same Discipline.	10	10	10	25
3	Relevant Post's Qualification Experience (any State Govt./Semi Govt./UT/any Govt. Board/ Corporation)	10	10	10	20
4	NHM Experience	-	-	-	-
5	Written Test/ Proficiency Test/ any other test prescribed.	20	20	-	-
6	Computer Skill test	10	10	-	-
7	Local area weightage=20 marks	20	20	20	-
	<ul style="list-style-type: none">Weightage of marks "for district applicants": 20 marks (the candidate be a bonafide resident of the district.)Weightage of marks for "out of the district applicants": Zero (0) marksFor the recruitment of all posts except MO's & Specialists				
8	Interview	5	-	-	5
Total		100	100	100	100

Checklist for acceptable documents as proof of address is as under:

Sr. No	List of Documents for proof of Address (Residential Proof)
1	Passport
2	Election Card ID Card
3	Ration Card with Address
4	Bank Passbook/Post Office Passbook.
5	Cast and Domicile Certificate with address and the photo issued by state Govt.
6	Parivar Pehchan Patra
7	Electricity Bill (not older than last three months)

- Note: Any of the above three documents (Sr.No. 1 to 07) be produced at the time of recruitment.

Additional guidelines for selection criteria are as under:-

- The formula for calculating the marks for qualification and additional qualification (Sr. no 1 & 2 of above table) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of experience, with maximum of 10 marks for all Posts except MO's & Specialist.
- 05 marks will be given for each completed year of experience, with maximum of 20 marks for MO's & Specialist.
- Minimum 40% marks are mandatory to qualify the written examination & Computer each. The candidate who will qualify the written test will only be eligible for Computer Test.

Civil Surgeon cum Chairman (Executive Committee)
District Health & Family Welfare Society, Jind