

**DEPARTMENT OF POSTS :: GOVERNMENT OF INDIA**  
**OFFICE OF THE CHIEF POSTMASTER GENERAL, HARYANA CIRCLE, AMBALA-133001**  
**Notification No:-R&E/12-2/2014 dated 28.12.2014**

**DIRECT RECRUITMENT OF POSTMAN IN HARYANA CIRCLE.**

Applications are invited from the eligible candidates to fill up the vacant posts of Postman in different divisions of Haryana Circle. The division wise detail of vacancies is furnished as under:-

Sr. No.	Name of the Division	Detail of vacancies							Officer to whom the envelope containing the application is to be addressed and sent by Registered or Speed Post only
		OC	OBC	SC	Total	PH-I*	PH-II*	PH-III*	
<b>Postal Divisions for Postmen</b>									
1.	Ambala	07	03	-	10	-	-	-	Superintendent of Post Offices, Ambala Division, Ambala-133001
2.	Bhiwani	05	-	-	05	-	-	-	Superintendent of Post Offices, Bhiwani Division, Bhiwani-127021
3.	Faridabad	04	-	-	04	01	-	-	Superintendent of Post Offices, Faridabad Division, Faridabad-121001
4.	Gurgaon	09	05	03	17	-	-	-	Superintendent of Post Offices, Gurgaon Division, Gurgaon-122016
5.	Hisar	04	01	01	06	-	-	01	Superintendent of Post Offices, Hisar Division, Hisar-125001
6.	Karnal	04	01	01	06	-	01	-	Senior Superintendent of Post Offices, Karnal Division, Karnal-132001
7.	Kurukshetra	02	01	-	03	-	-	-	Superintendent of Post Offices, Kurukshetra Division, Kurukshetra-136118
8.	Rohtak	04	01	01	06	01	-	-	Senior Superintendent of Post Offices, Rohtak Division, Rohtak-124001
9.	Sonipat	04	01	-	05	-	-	-	Superintendent of Post Offices, Sonipat Division, Sonipat-131001
	<b>Total</b>	<b>43</b>	<b>13</b>	<b>06</b>	<b>62</b>	<b>02</b>	<b>01</b>	<b>01</b>	

**Note I :-** No vacancy of OBC and SC has been earmarked in Faridabad Division. Hence, the Physically Handicapped candidates applying for the Faridabad Division should have to fulfil the eligibility and qualifying criteria prescribed for OC community for their selection in Faridabad Division and the candidate will be adjusted against OC vacancy. In rest of the divisions, Candidates selected against Physically Handicapped category will be adjusted in their respective community against the vacancies earmarked in OC, OBC and SC.

**\*Note II :-** Only such persons would be eligible for applying in physically handicapped Quota who suffers from not less than 40% of relevant disability. Persons with the following disabilities are eligible for the said posts:-

- PH-I : (Visually Handicapped--- Low Vision only)- "Person with low vision" means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.
- PH-II : HH (Hearing Handicapped)
- PH-III : OH (Orthopaedically Handicapped)

2. The vacancies notified are likely to vary/change without any prior intimation.

3. **Pay scale:** - ₹ 5200-20200 (Pay Band-I) with Grade pay of ₹ 2,000/- and admissible allowances.

4. **Age limit:-** Between 18 and 27 years. The age limit is relaxable for candidates belonging to Scheduled Caste upto 5 years and for candidates belonging to Other Backward Castes upto 3 years and for Government servants up to 40 years, for PH candidates in accordance with the instructions issued by the Central Government time to time.

**Note:** - The crucial date for determining the age limit shall in each case be the closing date i.e. **10.02.2015** for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).

5. **Educational Qualification.** -

Matriculation from a recognized Board or University.

6. **Pattern and Syllabus of Examination:-** The candidates shall be subjected to an Aptitude Test of 100 marks of the level of 10<sup>th</sup> class/Matriculation covering the subjects/topics given below.

**Part 'A' - 25 Marks - 25 questions on General Knowledge, Reasoning and Analytical Ability- Multiple Choice Question**

**Part 'B' - 25 Marks - 25 questions of Mathematics- Multiple Choice Questions.**

**Part 'C' - 25 Marks - 25 questions on English Language – Objective Type/Multiple Choice Questions**

**Part 'D' - 25 Marks - 25 questions on Hindi language - Objective Type/ Multiple Choice**

6.1 **Duration of Examination:-** 120 Minutes.

6.2 **Qualifying Marks:-**

- (a) Minimum 10 marks for OC, 8 Marks for SC and 9 Marks for OBC candidates in each part.  
(b) 40% marks for OC, 33% marks for SC and 37% marks for OBC candidates in aggregate.

7. **Selection Procedure:-** The selection will be purely on merit basis, which will be prepared on the basis of marks obtained in the Aptitude Test. It is further stated that:-

- (a) If two or more candidates secure equal marks in Aptitude Test and they are standing in the last position in the merit list, then it is clearly stated that the candidate **senior in Age** will be considered for selection.  
(b) If two or more candidates secure equal marks in Aptitude Test and they are standing in the last position in the merit list & their ages are also the same, then candidates who **secured higher percentage in the 10<sup>th</sup> Class/matriculation** will be considered for selection.

8. **Cost of Application:-** The Application Forms shall be sold at a price of ₹ 125/- (Rs. One Hundred Twenty Five only) and the sale will be through All Head Post Offices and identified Post Offices in the Circles. The sale will commence from **29.12.2014.**

9. **Examination Fees:-** The candidates have to pay the prescribed Examination fee of ₹ 400/- (Rs. Four Hundred only) and it should be deposited in any of the Post Offices of Haryana Circle and obtain ACG-67/UCR receipt. **All female candidates and candidates belonging to scheduled caste/scheduled tribe and physically handicapped categories are exempted from payment of examination fee.** No examination fee exemption is however available to OBC candidates and they are required to pay the examination fee in full. Applications received without prescribed fee receipt shall be summarily rejected.

**Note I :** Fees once paid shall not be refunded under any circumstances.

**Note II :** Fee paid through any mode other than UCR/ACG-67 in Post Office will not be accepted.

10. **Mode of Dispatch:-** The applications should be sent through Speed Post or Registered Post only. Those received through courier, delivered in person or by any other means will not be accepted.

11. **Last Date of Receipt of Application:-** Last Date of receipt of applications by the Divisions is fixed as **10.02.2015** for normal areas and for those residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep is **17.02.2015.**

12. **Disqualification:-**

- (i) Person who has entered into or contracted a marriage with a person having a spouse living; or  
(ii) Person who, having a spouse living, has entered into or contracted a marriage with any person,

shall not be eligible for appointment to the said posts provided that:-

The Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

13. Any person appointed to the said posts, shall be liable to serve in the Army Postal Services in India or abroad as required.
14. No TA/DA is admissible.
15. **How to Apply:-**
- (d) The application Form should be duly filled up in Hindi or English with all required information.
- (e) Incomplete or unsigned Application Form, Applications received without required certificate/photos, Applications wrongly addressed or received after due date will be rejected whatever may be the reason for delay. No intimation will be sent in this regard
- (f) The application should be submitted in original form attached herewith. Any other form/photo copy of the form will be summarily rejected.
- (g) The application should be sent in enclosed envelope super-scribed in bold letters as "APPLICATION FOR THE POST OF POSTMAN IN.....DIVISION. (Division to which applied).
- (h) One envelope should contain application of one candidate only in respect of only one post.
- (i) Self attested photo copies of all the required documents/certificates should be sent along with the application. **The documents should not be submitted in original.** The documents/mark sheets/certificates submitted at a later date will not be entertained.
- (j) **Photographs: -** Paste one self attested passport size photograph on application at the prescribed space and send another photo loose with name and address written on back side in a cover which may be stapled with Application Form. The photograph pasted on applicant form should be self attested in such a way that the half of the signature should be on application form and half on pasted photograph. Both the photographs should be identical and face of applicant should be clearly visible.
16. The Department has the right to cancel the recruitment process at any stage.
17. It shall not be beneficial to apply for more than one division as the **Aptitude Test will be conducted on a common date (preferably during March 2015) for all the Divisions of Haryana Circle.**
18. Keep in touch with India post website ([www.indiapost.gov.in](http://www.indiapost.gov.in)) for further progress of recruitment process.
19. Candidates can have application forms from any of the below noted Post Offices of Haryana on any working day on payment of ₹ 125/- (Rs. One Hundred Twenty Five only).

1	Ambala GPO	9	Palwal SO	17	Sirsa HO	25	Kurukshetra University HO
2	Ambala City HO	10	Gurgaon HO	18	Fatehabad MDG	26	Kaithal MDG
3	Yamuna Nagar HO	11	IC Dundahera SO	19	Hansi MDG	27	Rohtak HO
4	Panchkula MDG	12	Narnaul HO	20	Karnal HO	28	Bahadurgarh HO
5	Bhiwani HO	13	Mahendergarh SO	21	Panipat HO	29	Jhajjar MDG
6	Charkhi Dadri SO	14	Rewari MDG	22	Jind HO	30	Sonepat HO
7	Faridabad NIT HO	15	Nuh SO	23	Narwana MDG	31	Gohana MDG.
8	Ballabgarh MDG	16	Hisar HO	24	Kurukshetra HO		

**For Chief Postmaster General  
Haryana Circle Ambala-133001**